

# Contractor Risk Management Planning Quick Reference Tool – Construction / Maintenance



WHS-PRO-CHK-025b

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<p><b>1. Is it a construction project (over \$250,000)?</b></p>	<p>WHS Management Plan is required Does WHS Accreditation Scheme apply? (over \$4 million funded by the Australian Government)</p>	<p>Send to JCU WHS Unit to review the plan. Riskware audit record.</p>
<p><b>2. Does the job involve construction work (\$ does not matter)?</b></p>	<p>White Cards (General Construction Induction) SWMS for all high risk activities</p>	
<p><b>3. Does the work involve high-risk work activities?</b></p> <p><b>Please note: JCU requires a SWMS to be developed for high-risk activities for both construction and maintenance work.</b></p>	<p>Risk of fall &gt; 2m Demolition of an element of a structure that is load bearing Work on a telecommunication tower Disturbance of Asbestos Involves structural alterations or repairs that require a temporary support to prevent collapse Confined space In or near a shaft, tunnel or trench with a depth &gt; 1.5m Involves the use of explosives On or near pressurised gas mains or piping On or near chemical, fuel or refrigerant lines</p>	<p>&amp; risks)</p> <ul style="list-style-type: none"> <li>• Includes specific control measures</li> <li>• Details who is responsible for monitoring SWMS</li> <li>• Is developed in consultation with appropriate personnel</li> <li>• All workers have signed SWMS</li> <li>• Process for communicating changes to SWMS</li> </ul> <p>If you require assistance / advice please contact the WHS Unit.</p>

**4. Does the work require licences?** Refer to page 3 for a complete list of licences

<p><b>Will the work require completed?</b></p>	<p>Excavation LV Isolation HV Exclusion Zone Transport Corridor Hot Works Energy Isolation Working at heights Fire Protection System Isolation</p>	<p>Permits to Work are Issued by the Estate Directorate</p>
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	Asbestos	
<b>6. Are there any specific legislative obligations to be met (e.g. CoP, AS)</b>	Include in specification / purchase order	WHS Unit available to provide assistance on request.
<b>7. Clearly determine responsibilities of contractor / JCU</b>	defined in specification / purchase / work order	WHS Unit available to

**High-risk work licences (WHSQ):**

BB-Basic boiler operation

BI – Intermediate boiler operation

BS – Boiler standard

C0 – Slewing mobile crane over 100t

C1 – Slewing mobile crane up to 100t

C2 – Slewing mobile crane up to 20t

C6 – Slewing mobile crane up to 60t

CB – Bridge and gantry crane

CD – Derrick crane

CN – Non-slew mobile crane

CP – Portal boom crane

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