

## PERMISSION FOR NON UNIVERSITY PERSON(S) TO DRIVE A UNIVERSITY 9 ( + , & / (

When completed this form is to be lodged with the Vehicles Office for all Pool and Sub Pool Vehicles or with the Financial Delegate for Faculty or Divisional Vehicles.

In line with the current insurance conditions, the following non-University Person(s) will be driving a University vehicle.

NAME	STATUS Eg. Authorised Visitors	SIGNATURE

Note: 1RQ XQLYHUVLW\ GULYHUV DUH RQO\ FRYHUHG XQGHU &73 LI WKH  
IDXOW WKHUH LV QR FRYHU IRU LQMXU\ WR WKHP XQGHU WKH &73 DC  
9HKLFOH 3ROLF\ ZLOO FRYHU WKH YHKLFOH DQG DQ\ WKLUG SDUW\ SU

The details of travel are as follows:

Requester ¶ V Q D P H \_\_\_\_\_

Department \_\_\_\_\_

Phone number \_\_\_\_\_

Vehicle Registration No. \_\_\_\_\_

Destination \_\_\_\_\_

Departure (date & time) \_\_\_\_\_