# **GRADUATE RESUMES**

Commerce – Accounting

JCU Careers and Employability

jcu.edu.au/careers <u>careers@jcu.edu.au</u> Ph: 1800 246 446 (option 4)



## Sarah Smith ston

CAREER STATEMENT / PROFESSIONAL SUMMARY / PROFILE (optional) I am a motivated final year student with experience in XXXXX. Together with 2 years customer service experience, I am ready to use my skills and knowledge in a professional accounting role.

### EDUCATION

2020 – present	Bachelor of Commerce James Cook University, Townsville, QLD Major : Accounting Expected completion date: November 2022
	Relevant Achievements
	<ul> <li>x GPA: 5.7 (scale 1-7, 7 being highest)</li> <li>x Business faculty student representative on Committee for Curriculum (3<sup>rd</sup> year)</li> <li>x Member of group of three who received the highest grade for research project on new XXXXXXXX initiatives for small business</li> </ul>
2019	Certificate III in Business Administration Barrier Reef TAFE, Townsville, QLD
2018	Year 12 Senior Certificate Townsville High School, QLD
	Achievements
	<ul> <li>x High achievements in English and Maths</li> <li>x Active member of the Student Representative Council</li> <li>x School Representative in Maths Competition</li> </ul>
TRAINING AND PRO	DFESSIONAL DEVELOPMENT
2022	Australian Institute of Management Conference, Townsville Student participant and committee volunteer
2020	Critical Thinking for Better Judgement and Decision Making Uss A <0078Tj 00 Td [(Cri)-15.7 (t)-8.4 (i)-15.7 (cal)-15.7 ( )24.1m Lea16 (E)16n23.4 (s)7.7 (w)6B7 (l)-15

#### COURSE PLACEMENT/RELEVANT EXPERIENCE

2022 Findex , Townsville, June – July (6 weeks) (Work Integrated Learning Placement )

x Worked in a project group developing a business plan for a local sporting event

#### INTERESTS

- x Member of Townsville Saints Hockey Club
- x Coach for Under 12s Townsville Saints Hockey Team
- x Keen traveller backpacked through Europe independently

#### REFEREES

Dr XXXXXX Senior Lecturer College of Business, Law & Governance Ms Jane Taylor Library Manager JCU Library, Townsville Campus