

WHS-PRO-025 Contractor Safety Management Procedure

Appendix 1: Contractor Categories – WHS Requirements



	Deliveries	Consultants and Contract Workers	Contracted Suppliers	Maintenance & Construction Work	Principal Contractor
application	Mail, couriers, suppliers.	Contracts for office-based work and work of an administrative nature. For example labour hire personnel, consultant auditors, guest or contracted lecturers. This category also includes event entertainers, vendors, and stall operators.	Refer to JCU Contractor Supplier list (have a formally established working relationship with JCU) e.g., cleaning, security, waste collection, printers, and multi-function device management	Includes both minor and major construction, maintenance and repairs that do not have a nominated Principal Contractor. Can includes low and high-risk work. This section also captures furniture assembly conducted on-site and technical equipment servicing contractors.	<ul style="list-style-type: none"> Principal Contractor for a construction project (>\$250,000); or Principal Contractor nominated by written contract (the contractor must have the ability to assume control of the site)
Company Registration	Not required.	Required if works is to be conducted in a restricted area.	Required (may form part of the tender process or Contractor Portal)	Required	Required
Induction	Not required.	JCU employee induction (where relevant). Area specific induction if work is to			

